

WASHINGTON STATE DEPARTMENT OF HEALTH WATERWORKS OPERATOR REMOTE TRAINING POLICY

Any classroom training with CEUs approved through Washington Certification Services (WCS) currently or in the future is eligible for both remote and in-person training within Washington State. Trainers do not need to make a special request to conduct training remotely.

Remote training is defined as live training conducted over a virtual platform where student participation is monitored by the trainer.

When providing remote training, trainers must adhere to the following criteria:

- Interact with students at least every hour
- Document interactions and keep on file for at least 7 years
- Supply documentation to WCS or DOH upon request
- Indicate "remote" under "location" when submitting the <u>Training Roster</u>.

Requirements listed above are in addition to other responsibilities of course sponsors.

The remote training policy is effective 3/11/2020, per Washington State Department of Health (DOH), Office of Drinking Water. The Department of Health reserves the right to modify or remove this policy in the future.

Questions regarding the remote training policy should be referred to Washington Certification Services at <u>WCS@greenriver.edu</u> or by calling 253-288-3357.