



Washington Certification Services at Green River College processes all Requests for Course Evaluation and CEU Assignment based on procedures established by Washington State Department of Health's Waterworks Operator Certification Program. Requests for evaluation of Live Training that are incomplete, submitted by other than the course sponsor, received less than **15 days in advance** of the course date, or that do not meet DOH guidelines for CEU assignment will be returned to the originator.

TO SUBMIT

EMAIL TO:

SubmittalsWCS@greenriver.edu

OR

MAIL TO:

Washington Certification Services
1221 D Street NE
Auburn, WA 98002

Please do not use staples

Sponsor Information

Sponsoring Organization _____

Contact Name _____ Email _____

Company _____ Phone Number (area code) _____

Address _____ City _____ State _____ Zip Code _____

Would you like a link to your training to be posted on our website? If so, enter website below:

Website _____

Course Information

Course Title _____

Start Date _____ End Date _____ Location _____

Has this course been evaluated previously? Yes No If yes, enter Course Identification Number A _____

Has the course content or length changed since the last evaluation? Yes No

How is this training directly related to the operation or maintenance of a water system, or to the management of the operation or maintenance of a water system?

How will waterworks operators use this training to influence water quality, water supply or public health protection?

How will attendance be monitored and verified? _____

Satisfactory program completion demonstrated by (check as appropriate and attach examples):

Skill Demonstration or Project _____

Oral/Written Report or Examination _____

Other _____

Required Attachments

- Outline, program or abstract
- Learning outcomes that participants will be expected to demonstrate as a result of this training
- Time schedule including beginning and ending times, breaks, lunches, etc.
- Name, address and professional qualifications of instructor and method of instruction used

For Office Use Only

CEU Assignment _____ Date _____ ID Number _____